

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: www.farringdonpc.org

Members of the Parish Council - Annual Council Meeting

Cllr Elderton* (Chair)	Cllr Batley (Vice-Chair)	Cllr Durrant*
Cllr Mrs Farris	Cllr Ms de Ledesma	Cllr Mossman
Cllr Williams		
New Cllrs: Cllr Clegg	Cllr Craig	Cllr Horton
Cllr Ryan		

* Cllrs standing down following the Parish Council election

You are hereby summoned to attend the Annual Council Meeting of Farringdon Parish Council to be held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon, GU34 3DJ, on Wednesday, 15th May 2019, commencing at **7:00pm**.

C. Gibbs

Mrs Claire Gibbs, Parish Clerk

Members of the public are very welcome to attend, but may only speak at the invitation of the Chair

AGENDA

- 01/19 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND WELCOME**
- 02/19 **ELECTION OF CHAIR**
- 03/19 **ELECTION OF VICE CHAIR**
- 04/19 **DELIVERY OF DECLARATIONS OF ACCEPTANCE OF OFFICE - NEW COUNCILLORS AND NEW CHAIR**
- 05/19 **COUNCILLOR TRAINING REQUIREMENTS**
- 06/19 **TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS**
- 07/19 **TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011**
- 08/19 **TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW PUBLIC QUESTION TIME**
PUBLIC QUESTION TIME
- 09/19 **TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS**

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- 10/19 **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 6TH MARCH 2019 AND THE PLANNING COMMITTEE MEETING ON 16TH APRIL 2019 (for accuracy) (to follow)**
- 11/19 **MATTERS ARISING FROM PREVIOUS MEETING (for information only)**
- 12/19 **STANDING ORDERS, FINANCIAL REGULATIONS & POLICIES (to follow)**
- 13/19 **COMMITTEES**
- 14/18 **REPRESENTATION ON EXTERNAL BODIES**
- 15/19 **TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS**

Agenda No	Cash book ref	Chq No:	Date	Payee	Item	Total (£)
	1	10	01/04/2019	Parochial Church Committee	Annual Village meeting use of the Church	30.00
	2	13	01/04/2019	Claire Gibbs	Clerk's salary and expenses	914.54
	3	14	03/04/2019	Citizens Advice	Grant 19/20 financial year	400.00
	4	15	24/04/2019	Tony Batley	Annual Village meeting expenses	34.30
	5	16	24/04/2019	Wettone Matthews	Payroll services March 19 to October 19	180.00
	7	DD	08/04/2019	NEST Pension	Clerk's pension	55.46
	10	17	02/05/2019	Claire Gibbs	Clerk's Salary and Expenses	874.86
	11	18	02/05/2019	Claire Gibbs	Correction to the Clerk's salary	7.58
	12	DD	07/05/2019	NEST Pension	Clerk's pension	83.18
Total payments made since last meeting						£2,579.92

- 16/19 **TO RECEIVE THE ANNUAL GOVERNANCE STATEMENT FOR FARRINGDON PARISH COUNCIL 2018/2019 SECTION 1 (to follow)**
- 17/19 **TO RECEIVE THE ACCOUNTING STATEMENT 2018/2019 FOR FARRINGDON PARISH COUNCIL SECTION 2 (to follow)**
- 18/19 **TO RECEIVE THE INTERNAL AUDITOR'S REPORT FOR 2018/2019 AND APPROVAL OF THE PAYMENT OF INVOICE FOR £250 (to follow)**

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19/19 TO RECEIVE THE BANK STATEMENT TO DATE AND RECONCILIATION, THE ASSET REGISTER AS AT 31ST MARCH 2019 AND THE BUDGET MONITORING STATEMENT TO DATE

Farringdon Parish Council bank reconciliation summary 2019/20			
Bank Account(s): (list all bank accounts)		£	£
	Treasurer's Account	176,372.17	
	Bank Account Bus instant access 2	-	
	Bank Account Treasurer's Deed account 3	-	
			176,372.17
Less unrepresented payments (list):			-
Add uncleared payment (list):	Adjusted bank balance		176,372.17
	Adjusted Closing Bank Balance as at	08/05/2019	176,372.17
Check	Opening balance as at 01/04/2018		
	Treasurer's Account	104,958.06	
	Bank Account Bus instant access 2	28,476.16	
	Bank Account Treasurer's Deed account 3	25,000.00	
		158,434.22	
	Less: total expenditure from Cashbook	- 2,579.92	
	Add: total income from Cashbook	20,517.87	
		176,372.17	-

20/19 PLANNING APPLICATIONS:

No planning applications have been received for comment at this meeting.

21/19 DONATION OF £3,000 FROM THE ESTATE OF MR ANGUS CRAIG MACDONALD

22/19 2019/2020 INSURANCE RENEWAL

23/19 BANKING ARRANGEMENTS - REVIEW SIGNATORIES AND THE TRANSFER OF BANK ACCOUNTS FROM TSB TO HSBC (FOR INFORMATION)

24/19 REVIEW MEMBERSHIP SUBSCRIPTIONS:

25/19 INFORMATION COMMISSIONER'S OFFICE - DATA PROTECTION FEE RENEWAL £40

26/19 RENEWAL OF OFFICE 365, FASTHOSTS AND ANTI-VIRUS SOFTWARE SUBSCRIPTIONS

27/19 CLEANING OF THE MULTI-USE GAMES AREA (MUGA)

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28/19 **BIN EMPTYING**

29/19 **ARNOLD-BAKER 11TH EDITION £129.99**

30/19 **REPORTS AND ISSUES (for information only, unless received under separate agenda items)**

(i) Natural Environment Report -

(ii) Village Hall Report

(iii) Traffic & Transport Report - Cans - Campaign Against Noise...On A32

31/19 **HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS (HALC) TRAINING DATES**

32/19 **FUTURE MEETING DATES:**

<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Primary Purpose</u>
3 rd July 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
4 th September 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
6 th November 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
8 th January 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting
4 th March 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting
1 st April 2020	7:30pm	All Saints Church	Annual Village Meeting
13 th May 2020	7:30pm	Golden Pheasant Function Room	Annual Council Meeting

33/19 **COMMUNICATIONS:** Key messages from the meeting