

Minutes of the Full Council Meeting of Farringdon Parish Council held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon, GU34 3DJ, on Wednesday, 4th September 2019, commencing at 7:30pm.

Present:

Cllr Mrs Farris (in the Chair), Craig, Ms de Ledesma, Horton and Ryan. Also present was the Clerk, Mrs Claire Gibbs and from 8:30pm Cllr David Ashcroft from EHDC.

- 67/19 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND WELCOME**
Apologies were received from Cllrs Batley, Clegg, Mossman and Williams. A proposal was received, seconded and voted in favour of accepting the apologies received.
RESOLVED: That the apologies received be accepted.
(Power used: Local Government Act 1972 s85)
- 68/19 TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS (CLERK) - LOCAL GOVERNMENT ACT 1972 s117**
None
- 69/19 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER s33 OF THE LOCALISM ACT 2011 (COUNCILLORS)**
Cllr Horton declared as a member of the PCC he had an interest in item 85/19. It was agreed that whilst he could take part in any discussion he would not be able to take part in any vote.
RESOLVED: Cllr Horton to take part in the discussion of item 85/19 but not to take part in any vote on the item.
- 70/19 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW PUBLIC QUESTION TIME**
This was not required at this meeting.
- 71/19 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS**
This was not required at this meeting.
- 72/19 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING 3rd JULY 2019 AND THE PLANNING COMMITTEE MINUTES FROM JULY 25TH AND 31ST (for accuracy)**
The minutes of the Full Council meeting on 3rd July and the Planning Committee meetings on 25th and 31st July were reviewed proposed, seconded and approved. As the Chair of the meetings, Cllr Batley was not present at this meeting, the minutes will be signed when the Clerk sees Cllr Batley next.
RESOLVED: The minutes of the two Planning Committee meetings in July, on 25th and 31st as well as the minutes from the previous Full Council meeting on

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3rd July were approved as good records of the meetings. They will be signed as soon as possible by the Chair of the Council and those meetings, Cllr Batley.

Update, the minutes were signed by Cllr Batley on 9th September.

73/19 MATTERS ARISING FROM PREVIOUS MEETINGS (for information only)

The Chair took this opportunity to inform the meeting of a couple of items that EHDC Cllr David Ashcroft had raised that may affect Farringdon. A new refuse collection contract will start on 1st October 2019, the day of the domestic refuse collection may change for the residents in Farringdon. Also the EHDC Local Plan, Large Development Sites consultation started on 3rd September and finishes at midnight on October 15th.

The Cllrs thanked the Chair for the update from EHDC Cllr Ashcroft.

RESOLVED: the update from EHDC Cllr Ashcroft was noted.

74/19 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
	100008	02/07/2019	N W Adams	Playground inspection 2019	168.78
	Direct Debit	03/07/2019	NEST Pension	Clerk's pension	88.19
	100009	18/07/2019	Idverde	1st quarterly payment for monthly bin emptying	64.26
	100010	25/07/2019	DM Scholes/Mrs M J Hatch	Use of the Golden Pheasant Function room Feb to 3rd July 2019	147.50
	Direct Debit	30/07/2019	HP Instant Ink	Additional page set of 20 pages	1.00
	100011	31/07/2019	Claire Gibbs	Clerks salary and expenses	895.58
	100012	31/07/2019	HCC	Community Funded Initiative	250.00
	Direct Debit	05/08/2019	NEST Pension	Clerk's pension	84.85
Payments made since last meeting sub-total					£1,700.16

Four further payments were presented to the meeting for approval, as follows:

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Chq No:	Payee	Item	Total (£)
100013	PKF Littlejohn LLP	External Audit 2018/2019	360.00
100014	Claire Gibbs	Clerk's salary and expenses	894.58
100015	David Williams	Repairs to play areas	20.00
100016	HALC Ltd	The Knowledge training for Cllr Mossman	114.00
			£1,388.58

The above cheques were approved by the meeting.

RESOLVED: The payments since the last meeting together, totalling £1,700.16, with the additional four cheques, totalling £1,388.58, were approved by the Parish Council.

75/19 TO RECEIVE THE BANK STATEMENT TO DATE AND RECONCILIATION, THE ASSET REGISTER (to follow) AS AT 31ST MARCH 2019 (DEFERRED FROM 3RD JULY MEETING) AND THE BUDGET MONITORING STATEMENT TO DATE

Please find below a summary of the bank reconciliation:

Farringdon Parish Council bank reconciliation summary 2019/2020			
Bank Account(s): (list all bank accounts)		£	£
TSB	Treasurer's Account	10,442.79	
			10,442.79
HSBC	Community Bank Account ending in 806	105,376.37	
HSBC	Business Money Manager 1 ending in 814	28,508.08	
HSBC	Business Money Manager 2 ending in 822	25,012.33	
			158,896.78
	Total Farringdon Parish Council bank accounts		169,339.57
Add uncleared payment (list):	Adjusted bank balance		
	Adjusted Closing Bank Balance as at	28/08/2019	169,339.57
Check	Opening balance as at 01/04/2019		
	Treasurer's Account	104,958.06	
	Bank Account Bus instant access 2	28,476.16	
	Bank Account Treasurer's Deed account 3	25,000.00	
		158,434.22	
	Less: total expenditure from Cashbook	- 9,638.90	
	Add: total income from Cashbook	20,544.25	
		169,339.57	-

Cllr Mrs Farris, agreed the bank reconciliation to bank statements from the accounts. The signed bank reconciliation will be held on file.

Please see Annexe 1 for the Asset Register as at 31st March 2019.

Please see below for the budget monitoring report to date

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FARRINGDON PARISH COUNCIL BUDGET MONITORING AS AT						
29 August 2019						
Summary	Actual 2018/2019	Budget 2019/2020	Actual Expenditure 2019/2020	Committed Expenditure	Total Estimated Expenditure/ Income 2019/2020	(Underspend)/ Overspend
	£	£	£	£	£	£
Expenditure						
1 Staff costs	12,197	14,140	5,095	9,056	14,151	11
2 Clerk's telephone, computer software renewals and printing	931	1,550	972	407	1,379	(171)
3 Insurance, hall hire for meetings, Defibrillators and website maintenance	1,626	2,000	987	1,023	2,010	10
4 Grass cutting, general maintenance and annual Playground inspection	4,216	8,780	507	8,273	8,780	(0)
5 Grants, Village plan implementation and new Village Hall costs	1,482	2,030	960	1,130	2,090	60
6 Audit fees, subscriptions, potential election costs and other professional fees	1,429	2,150	848	450	1,298	(852)
7 Councillor's training and travel costs and Chair's allowance for Annual meeting	505	1,350	34	1,316	1,350	0
8 Replacement office equipment	649	3,000	-	3,000	3,000	-
9 Net VAT	(238)		236	-	236	236
10 Total Expenditure	22,798	35,000	9,639	24,655	34,294	(706)
Income						
11 Precept	(35,000)	(35,000)	(17,500)	(17,500)	(35,000)	-
12 Grant Income	-	-	-	-	-	-
13 CIL Income	(13,474)	-	-	-	-	-
14 Donation	-	-	(3,000)	-	(3,000)	(3,000)
15 Interest	(113)	-	(44)	(60)	(104)	(104)
16 Total Income	(48,587)	(35,000)	(20,544)	(17,560)	(38,104)	(3,104)
17 (Surplus)/Deficit	(25,790)	-	(10,905)	7,096	(3,810)	(3,810)

Notes on the Budget Monitoring Report

- There will be an underspend of approximately £180 on the Clerk's salary. This, however, is offset by a small overspend on the Clerk's salary leaving an estimated net overspend of £11
- Includes paper and printing - the PC has recently taken out a subscription for HP instant ink, for the new Parish Printer. The free trial period for Instant Ink runs to July 2020, so therefore there will be an estimated saving of £100 for this financial year. 2020/2021 the ink cost will be £7.99 a month, for 300 sheets of printing a month or £96 a year. The saving on the printing is completely offset by overspends of £85 on the books and publications budget for the new copy of Arnold-Baker (£185) and £15 on the telephone budget. There is a further estimated saving of £171 for an underspend on software renewal.
- There was a £10 overspend on the annual insurance premium.
- Grass cutting is the main item of expenditure which is £4,000 and is payable in December. A contribution to the Dilapidations reserve account, budgeted at £3,900, will be transferred at year end.
- This budget line is made up of £500 for grant funding projects or works in the Village,

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£1,000 for the Village Plan implementation & £500 for costs associated with the new Village Hall. Currently the Davtee invoice for the Village Hall Pre-application for Church Green has been charged here and has resulted in an estimated £60 overspend, however, the PC will be reimbursed by the VHCT when the Trust is in a position to do so.

- 6 There are estimated savings in this budget area due to the election costing £880 less than budgeted and a £150 saving on the budgeted audit costs. These savings have been slightly offset by an overspend of £178 on the HALC and NALC subscriptions, leading to an estimated net saving of some £850.
- 7 The budget covers Councillor's mileage to travel on Council business as well as Councillor training. The budget also provides for the Chairman's allowance mainly used for the Annual Village meeting in April each year.
- 9 & 12 VAT Paid on certain expenditure can be reclaimed, this is done periodically.
- 11 The Precept for 2017/2018 is £35,000 is paid in 2 instalments of £17,500, one in April, the other in October.
- 12 No grant funding has been received this financial year
- 13 The PC received a donation of £3,000 from the estate of a villager
- 14 The Council receives minimal interest on it's bank accounts, as a result it is not budgeted for.

76/19 **CONCLUSION OF THE AUDIT OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2018/2019 BY THE EXTERNAL AUDITORS PKF LITTLEJOHN**

The External Auditor, PKF Littejohn have concluded the audit of Farringdon's 2018/2019 AGAR. The auditor found that the AGAR was completed in accordance with Proper Practices and no other matters came to their attention that gave them cause for concern that the relevant legislative and regulative requirements were met. So in short, the audit was concluded with no issues!

The AGAR with the External Auditor's certificate has been displayed along with a notice informing the public of the conclusion of the audit, as required, on the Parish's noticeboards as well as on the Parish's website.

The certificate was available to be viewed at this meeting.

RESOLVED: The conclusion of the 2018/2019 audit of the Annual Governance and Accountability Return (AGAR) by the External Auditor, PKF Littlejohn and the display of the notice and AGAR was noted.

77/19 NEW PARISH PRINTER - UPDATE

The estimated monthly printing allowance of 100 pages at £3.99 per month (when the subscription starts to be charged in July 2020), was insufficient. So the monthly subscription has been increased to 300 pages per month at a cost of £7.99 per month (please see earlier) - Unused pages can be rolled over to the next month. However, a charge of £1 was incurred, for the pages printed that exceeded the printing allowance. This charge was paid out from the TSB bank account and paid out in July (please see payments made table above).

RESOLVED: The update on the Parish printer was noted.

78/19 PLANNING APPLICATIONS:

The Parish Council discussed the following applications:

Application: SDNP/19/03694/LIS

Address: Hardings Church Road Upper Farringdon Alton GU34 3EG

Proposal: Listed Building -External works including, new porch extension, alterations to fenestration, removal of porch canopy and blocking up of external door. Internal alterations including, alterations to doorways and enlargement of opening and false back to part of kitchen.

Planning Officer: Luke Turner

Planning Officer's comments: No Comments made

Closing Date (for comments): 5th September 2019

Parish Council Response: No objection

Application: SDNP/19/03693/HOUS

Address: Hardings Church Road Upper Farringdon Alton GU34 3EG

Proposal: New porch extension, alterations to fenestration including installation of new windows and creation of french doors, removal of porch canopy and blocking up external door.

Planning Officer: Luke Turner

Planning Officer's comments: No Comments made

Closing Date (for comments): 5th September 2019

Parish Council Response: No objection

Application: SDNP/19/03817/TCA

Address: Three Chimneys The Street Upper Farringdon Alton Hampshire GU34 3DT

Proposal: T1 Prunus - Reduce crown height by 3 metres to leave a finished crown height of 20 Metres

Planning Officer: Stewart Garside

Planning Officer's comments: No Comments made

Closing Date (for comments): 10th September 2019

Parish Council Response: No objection

Application: SDNP/19/03239/HOUS

Address: Greenmore Brightstone Lane Lower Farringdon Alton Hampshire GU34 3ET

Proposal: Two storey rear and side extension, single storey side extension and balcony, following demolition of existing conservatory, garage and carport (AS AMENDED BY PLANS RECEIVED 20/07/2019 and DESCRIPTION AMENDED 20/07/2019).

Planning Officer: Danielle Hall

Planning Officer's comments: No comments made

Closing Date (for comments): 11th September 2019

Parish Council Response: No objection

Application: SDNP/19/03619/FUL

Address: Pies Farm Brightstone Lane Lower Farringdon Alton GU34 3ET

Proposal: Retrospective application for Use of Land for the Temporary Stationing of a Mobile home for an Agricultural Worker for three years

Planning Officer: Matthew Harding

Planning Officer's comments: No Comments made

Closing Date (for comments): 19th September 2019

Parish Council Response: No objection

79/19 **AMENDMENT TO THE FINANCIAL REGULATIONS, NEW POLICIES AND PROCEDURES FOR REVIEW BEFORE THE FULL PARISH COUNCIL MEETING ON NOVEMBER 6TH 2019**

Financial Regulations

Farringdon Parish Council's Financial Regulations do not have a section regarding the appointment of an internal auditor. The Clerk is suggested that the following section be inserted into the Financial Regulations:

"The Parish Council should appoint a competent internal auditor for the review of its internal control and governance arrangements and to review the annual return.

A competent internal auditor should hold a recognised accounting qualification, to at least AAT level (Association of Accounting Technicians) as well as having had experience of working in a local council and/or hold the CiLCA qualification.

The appointment of the internal auditor should be reviewed at least every three years, to ensure that consideration is given to the Parish Council's accounts and files being reviewed from a different perspective."

RESOLVED: The Cllrs agreed for the above paragraphs to be inserted into the appropriate section of the Financial Regulations.

Other Policies and Procedures

As a result of the Clerk's Certificate in Local Council Administration (CiLCA) studying, it has become apparent that a number of policies and procedures need to be drafted and approved.

The Clerk therefore requested that the Panel of Councillors put together to review new and amended Council Documents - Cllrs Batley, Ms de Ledesma and Mossman - review the following documents, which will be supplied by the Clerk, so that the documents can be approved at the next Full Parish Council meeting on 6th November:

- Procedure for the payment of the Clerk's salary, National Insurance and Pension deductions;
- Clerk's Appraisal procedure;
- A training policy for the Clerk and Councillors;
- An Equality and Diversity Policy; and
- A publication scheme for Farringdon Parish Council

The Cllrs agreed with the Clerk's request and the documents listed above will be sent to the Panel of Councillors as soon as possible following this meeting.

RESOLVED: For the Panel of Councillors to review the documents listed above so that the documents can be approved at the next Full Parish Council meeting on 6th November.

80/19 APPROVAL REQUESTED FOR: THE APPLICATION FOR A DEBIT CARD ON THE PARISH COUNCIL'S NEW CURRENT ACCOUNT WITH HSBC AND SEEKING APPROVAL FOR SETTING UP ELECTRONIC PAYMENTS ONLINE

Approval was previously given to get a debit for the Parish Council on the Parish's TSB bank account. The TSB debit card is still valid, however, there are a few subscriptions that Farringdon Parish Council has operating that require a debit card and until a debit card has been received for the HSBC bank account the subscriptions can not be moved to HSBC and the TSB account closed.

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In addition to the debit card, the Clerk asked the Parish Council to consider moving to electronic online payments made from the HSBC bank account away from payments made by cheque.

The advantages of making payments online include:

- the authorised signatories would be able to approve payments in their own time rather than having to agree to be in for the Clerk to get their signatures.
- Banks are trying to move away from the use of cheques and may start to impose penalties for those organisations still using cheques. Some small traders are already charged to deposit cheques so it would be unfair if the Parish Council in paying a small supplier by cheque caused the small trader to incur charges.

If electronic payments are to be made, a procedure would need to be drawn up that has the necessary controls in place and it would need to be one that replicates the current requirement for two authorised signatures on cheques. In addition the Financial Regulations would need to be amended to specify that payments will be made electronically.

Councillors were therefore asked to approve submitting an application for an HSBC debit card and to give approval to the Clerk to investigate enabling the Parish Council to make electronic payments, draft a procedure for electronic payments and draft an amendment to the Financial Regulations, both of which can be brought for Council approval to the November 6th Full Council meeting.

RESOLVED: The Cllrs approved the application for a debit card and for the Clerk to investigate enabling the Parish Council to make electronic payments, to draft a procedure for the electronic payments and an amendment to the Financial Regulations all to be brought back to the Parish Council at the Full Council meeting on 6th November.

81/19 APPROVAL REQUESTED FOR THE CLERK TO INVEST (OR INVESTIGATE FURTHER) THE PARISH COUNCIL'S SURPLUS FUNDS AND TO DRAFT AN INVESTMENT POLICY/STRATEGY FOR FARRINGDON PARISH COUNCIL

Background

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- The new Internal Auditor, Lightatouch, has recommended that the Parish Council invests its surplus funds in an account or accounts designed specifically for local councils; and
- In addition, the Financial Services Compensation Scheme, set up following the Financial Services and Markets Act 2000, will pay compensation of up to £85,000 if a UK based bank or building society goes bust. The Parish Council at the end of the financial year 2018/2019 had funds of some £158,000, so currently the Parish Council could “lose” some £73,000 if HSBC were to run into problems. The Cllrs may also need to consider investing, at a separate Village Hall Charitable Trust (VHCT) meeting, “surplus funds”, the total balances held by the VHCT is currently some £388,000.

Way Forward

If the Parish Council does agree to investing the surplus funds, the Council needs to decide on what level of funds should be invested.

	Option	Advantage(s)	Disadvantage(s)
1	Invest funds in excess of £85,000	Will take the Parish's funds held by HSBC to below the £85,000 compensation limit The more invested the higher the returns could be	
2	Invest funds in excess of the Parish Precept of £35,000		Should be invested in more than one fund provider as the funds to be invested will exceed £85,000 (some £123,000 at 2018/2019 year-end)
3	Invest £100,000		Will need to be invested in more than one organisation due to the FSCS compensation limit of £85k
4	Invest another amount - would need to be in excess of £73,000 to take the Parish's funds below the £85,000 compensation limit		

An Investment Strategy

Also, under section 15(1)(a) of the Local Government Act 2003, applicable to financial years from 2018/2019, local authorities, including Parish Councils, must have an investment policy/strategy where the investments of the local authority

exceed £100,000. However, whilst s15(1)(a) may not be applicable for Farringdon, depending on the level of investment agreed, local councils are encouraged to follow the principles of the section if they will be investing between £10,000 and £100,000.

The Council was asked to approve the Clerk to investigate this further and come back to Council with the results and to approve the drafting of an investment strategy.

RESOLVED: The Parish Council approved the Clerk to investigate investing the Council's surplus funds and to draft an investment strategy for the Parish Council to be approved at either the November 2019 or the January 2020 Full Parish Council meeting.

82/19 REMEMBRANCE DAY WREATH AND EVENT

The Parish Council was asked whether:

- 1) they wish to buy a wreath for £30 from the Royal British Legion, as in previous years, to be laid at the war memorial on Remembrance Sunday; and
- 2) the Parish Council wishes to organise the event at the war memorial on Remembrance Sunday, without closing the road (the same as last year).

RESOLVED: The Parish Council agreed to buy a wreath, for £30, from the Royal British Legion, to be laid at the war memorial on Remembrance Sunday and that the Parish Council will organise the event at the war memorial as in previous years. In addition, the Parish Council will ask the previous Chair of the Parish Council whether he would kindly lead the event and the PC will ask for volunteers to help ensure that the event is run smoothly.

83/19 GENERAL POWER OF COMPETENCE

This item was deferred to the November meeting as the Clerk had not yet formally heard from the Society of Local Council Clerks regarding her Certificate in Local Council Administration (CiLCA) qualification.

84/19 PLAYGROUND WORKS AS A RESULT OF THE ANNUAL PLAYGROUND INSPECTION REPORT AND ANY FURTHER WORKS REQUIRED

In response to the Annual Playground Inspection report Cllr Williams had carried out a number of small repairs, however, there are still a few areas of concern on the report that need addressing. The following is a summary playground works required from the Annual Playground inspection report - the actions agreed at the meeting are shown in red:

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Item	Issue Identified	Further work required? Notes
Shirnall Meadow		
General Surface - safe fall surfacing	Gaps at edges of the large blue and red areas of safer surfacing have opened and/or are uneven	Needs investigation by supplier Seek HAGS advice
	Settlement above foundations at equipment post bases due to inadequate back fill compaction. Monitor for trips and/or splitting of the rubber surface & repair flush should this occur	
Cableway	Arrest Tyre splitting	Replace within 12 months - costs provided by HAGS 6th March 2019 £240 for 2 new tyres, £825 tensioning of cable (2 people 1 day) = £1,065 + VAT £213 = £1,278 Could they do a better price? Proposed that should go ahead with the work
Cableway - General Maintenance	Grass overgrowth and/or uneven grass mats indicating there is inadequate support (mesh/underlay) provided to resist settlement into soft soil while promoting grass growth. Low risk	Needs investigation by supplier Ask HAGS
	No barriers/guardrails on the take-off platform - low/medium risk	Investigate further no-further action required
Carousel	General maintenance Decay detected at edges of the platform board. Smooth down rough exposed edges and treat/paint to protect/programme to replace.	Investigate new carousel platform board? From HAGS ask for price
	There is concern about the steep slope at the edge of the protective surface that also fails the requirements of the Equality	Accentuate with a brightly coloured contrasting paint to draw attention to a hazard.

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	Act and would suggest it is accentuated with a brightly coloured contrasting paint to draw attention to a hazard. Consult original supplier for compatible paint. Low/medium risk	Contact the soft fall surfacer re paint
Item	Issue Identified	Further work required? Notes
Multi use games unit (MUGA) Shirnall Field	The Multi Use Games Unit fails to meet the requirements of BSEN15312 in the following respect: There are finger entrapments between the ball screens & goal posts, yellow & white goal support posts. Low risk	Action - no action required
	Replace broken cord basketball net.	Remove - no action
MUGA General Maintenance	Repair eroded goal mouth with replacement topsoil flush & re-grass in appropriate season.	Review at end of season
Parsonage Close Play Area		
Fencing and gates		All need attention - programme to replace? Defer to the November meeting, seek quotes for like for like and all on type of fencing
Signs	Parish contact details are recommended at both pedestrian entrances for reporting faults.	Additional sign will be purchased

RESOLVED: Please see the above table for the actions approved at this meeting (shown in red) in response to the annual play inspection.

85/19 PAROCHIAL CHURCH COUNCIL (PCC) OF ALL SAINTS CHURCH, FARRINGDON REQUEST FOR FUNDING

The PCC requested funding for a couple of projects:

1) Path Leading Up From the Green and Road To The Lych-gate

The path from the Green to the Church through the Lych Gate has become eroded over recent years due to increased use and weathering. This is the main route to the Church and is particularly used brides and coffin carriers,

so those using the path need to be extra vigilant to prevent injury.

The PCC have received quotes for the following options to repair the path:

- Hand Rail beside the path - £1.4k
- Lay a bound gravel path - £2.5k
- Concrete and resin bound stone - £1.1k
- Excavate and lay path (two alternatives) - £1.4k to £9.1k

The proposed solution may be one or a combination of the above. As and when the work proceeds the PCC would welcome support and any contribution the Parish Council can make to maintain a safe and appropriate access to the churchyard for all members of the parish and visitors. The PCC will update the Parish Council as to progress.

2) The Lych Gate

In a recent survey of the structure of the buildings the state of the lych-gate was identified as requiring repair and refurbishment. An indicative quote (previously supplied) suggests this will cost somewhere in the region of £5k.

The PCC will be approaching other bodies to help fund this project but if the Parish Council is able to provide some support in the way of a contribution this would be gratefully received.

The Parish Council discussed the request from the PCC and Cllr Horton helped to explain the plans. The Councillors agreed that the Parish Council would fund the combined project for the path and Lych gate. However, as the plans were not yet finalised the Parish Council could not approve the level of funding. In addition, the Parish Council would like to see evidence that alternative funding has been sought by the PCC to help fund the projects.

RESOLVED: The Parish Council agreed to fund the combined project for the path and Lych gate, however, the level of funding will need to be agreed at a future Parish Council meeting once the project plans have been finalised and evidence has been provided, by the PCC, that alternative funding providers have been contacted to help fund the project.

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Local Council People & Development Training & Events Programme 2019				
EVENT TYPE	EVENT/COURSE/SESSION	DATE	LOCATION/TIME	COST
Development For All	The Planning Framework	17 September 2019	Winchester (18.30-21.00)	£60
Councillor Development	Local Council Finance for Councillors	18 September 2019	Eastleigh (18.30-20.30)	£45
Officer Development	Budgeting and Financial Control	19 September 2019	Eastleigh (10:00 - 13:00)	£60
Councillor Development	Core Skills (Part 2 of 2)	01 October 2019	Eastleigh (18.30-20.30)	£95 (Parts 1 & 2)
Officer Development	Minute Taking	09 October 2019	Eastleigh (10:00 - 12:30)	£45
Qualification Preparation	Introduction to CiLCA	16 October 2019	Eastleigh (10:00 - 12:30)	£45
Information & Networking Event	Officers' Update	22 October 2019	Basingstoke (10:00 - 12:30)	£45
Officer Development	What You Need to Know (Part 1 of 2)	23 October 2019	Winchester (10:00 - 12:00)	£85 (Parts 1 & 2)
Councillor Development	Chairing Skills	30 October 2019	Winchester (10.00-13.00)	£60
Development For All	Introduction to Appraisals	05 November 2019	Eastleigh (10.00-12.30)	£45
Councillor Development	The Knowledge & Core Skills (Parts 1 & 2)	06 November 2019	Eastleigh (10.00-15.00)	£95 (Parts 1 & 2) (Incl. a light lunch)
Information & Networking Event	AGM	09 November 2019	Holiday Inn - Winchester (09.00-13.00)	Free
Officer Development	Local Council Finance for Officers	12 November 2019	Winchester (10:00 - 15:00)	£95 (incl. a light Lunch)
Officer Development	What You Need to Know (Part 2 of 2)	13 November 2019	Winchester (10:00 - 12:00)	£85 (Parts 1 & 2)
Development For All	Basic Planning for Parish Councils	13 November 2019	Winchester (18.30-20.30)	£45

* All prices apply to Hampshire ALC members only and are subject to VAT

You can find out more information and book for all 2019 training and events at www.hampshirealc.org.uk or email sue.ramage@eastleigh.gov.uk

87/19 REPORTS AND ISSUES (for information only, unless received under separate agenda items)

- (i) Natural Environment Report - Cllr Williams had circulated the environment report prior to the meeting.
- (ii) Village Hall Report - please see below in the confidential section
- (iii) Traffic & Transport Report - the latest traffic data will be displayed on the noticeboards in the village.

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: www.farringdonpc.org

88/19 FUTURE MEETING DATES:

<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Primary Purpose</u>	<u>Deadline for items to be included on the agenda</u>
6 th November 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting	Friday 25 th October 2019
8 th January 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting	Friday 20 th December 2019
4 th March 2020	7:30pm	Golden Pheasant Function Room	Full Council Meeting	Friday 21 st February 2020
1 st April 2020	7:30pm	All Saints Church	Annual Village Meeting	Tuesday 3 rd March 2020
13 th May 2020	7:30pm	Golden Pheasant Function Room	Annual Council Meeting	Friday 1 st May 2020

89/19 COMMUNICATIONS:

- The audit of the Annual Governance and Accountability Return (AGAR) 2018/2019 by the External Auditor, PKF Littlejohn has been concluded. The Auditor found that proper practices had been followed, no matters came to their attention that gave them cause for concern and that the relevant legislative and regulative requirements were met.
- The Parish Council considered the following Planning Applications:
 1. **Applications:** SDNP/19/03694/LIS and SDNP/19/03693/HOUS
Address: Hardings Church Road Upper Farringdon Alton GU34 3EG
Proposal: Listed Building -External works including, new porch extension, alterations to fenestration, removal of porch canopy and blocking up of external door. Internal alterations including, alterations to doorways and enlargement of opening and false back to part of kitchen.

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2. **Application:** SDNP/19/03817/TCA
Address: Three Chimneys The Street Upper Farringdon Alton Hampshire GU34 3DT
Proposal: T1 Prunus - Reduce crown height by 3 metres to leave a finished crown height of 20 Metres

3. **Application:** SDNP/19/03239/HOUS
Address: Greenmore Brightstone Lane Lower Farringdon Alton Hampshire GU34 3ET
Proposal: Two storey rear and side extension, single storey side extension and balcony, following demolition of existing conservatory, garage and carport (AS AMENDED BY PLANS RECEIVED 20/07/2019 and DESCRIPTION AMENDED 20/07/2019).

4. **Application:** SDNP/19/03619/FUL
Address: Pies Farm Brightstone Lane Lower Farringdon Alton GU34 3ET
Proposal: Retrospective application for Use of Land for the Temporary Stationing of a Mobile home for an Agricultural Worker for three years

And had no objections to any of the works proposed.

- The Clerk has passed the Certificate in Local Council Administration (CiLCA). The qualification will enable the Council to gain the General Power of Competence, which will mean that the Parish Council will be able to become involved in projects and schemes that are currently outside the Parish's duties and powers. The General Power of Competence will be approved at the November Parish Council meeting.

- The Parish Council approved the purchase of a wreath from the Royal British Legion to be laid at the war memorial on Remembrance Sunday. The Parish Council is sincerely grateful to the previous Chair of the Parish Council for kindly agreeing to lead this year's act of remembrance at the War Memorial - details of the event will be provided nearer the date. As the road (A32) will not be closed, attendees are asked to take extreme care and volunteers are requested to help with the smooth running of the event.

- Finally, the Local Plan, Large Development Sites consultation on the EHDC Local Plan, started on 3rd September and finishes at midnight on October 15th.

Please visit: <https://www.easthants.gov.uk/large-development-sites-consultation>.

90/19 **TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'**

91/19 **VILLAGE HALL PROJECT UPDATE**

Cllrs Horton and Craig update the Council on the latest developments regarding the village hall project. Once the project has reached a stage, public meetings will be held to update the village of the proposals and views will be sought from the people of the village on the plans.

RESOLVED: public meetings will be held once the project has reached a stage to update the village of the proposals and views will be sought from the people of the village on the plans.

The meeting finished at 9:30pm.