

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Members of the Parish Council - Full Council Meeting

Cllr Elderton (Chair)
Cllr Durrant
Cllr Mossman

Cllr Batley (Vice-Chair)
Cllr Mrs Farris
Cllr Ray

Cllr Bevan
Cllr Ms de Ledesma
Cllr Williams

You are hereby summoned to attend a Full Council Meeting of Farringdon Parish Council to be held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon, GU34 3DJ, on Wednesday, 4th July 2018, commencing at 7:30pm.

C. Gibbs

Mrs Claire Gibbs, Parish Clerk

The Parish Council meeting will be preceded by a short update on the progress with the Village Hall project. The update will start at 7pm. Members of the public are most welcome to attend, the Village Hall update and/or the following Parish Council meeting

AGENDA

- 31/18 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND WELCOME
- 32/18 TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS
- 33/18 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011
- 34/18 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW PUBLIC QUESTION TIME
PUBLIC QUESTION TIME
- 35/18 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS
- 36/18 TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 23rd MAY 2018 (for accuracy)
- 37/18 MATTERS ARISING FROM PREVIOUS MEETING (for information only)
- 38/18 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Minute Ref No	Chq No:	Date	Payee	Item	Total (£)
19/18	750	23/05/2018	Came & Company	Insurance premium 2018/2019	768.76
21/18	751	23/05/2018	HALC	HALC & NALC Affiliation fees 2018/2019	269.00
21/18	752	23/05/2018	HALC	HR service	180.00
22/18	Debit Card	30/05/2018	Information Commissioner's Office	Information Commissioner's Office, data protection fee	40.00
	754	01/06/2018	Claire Gibbs	June Salary & costs	852.65
341/17	Debit Card	06/06/2018	Anti-virus software supplier	Anti-virus software subscription	25.00
200/17	Direct Debit	08/06/2018	NEST Pension	Clerk's pension	52.08
Total payments made since last meeting					£2,187.49

For information cheque number 753 was cancelled.

39/18 TO RECEIVE THE BANK STATEMENT TO DATE AND RECONCILIATION, THE ASSET REGISTER (to follow) AS AT 31ST MARCH 2018 AND THE BUDGET MONITORING STATEMENT TO DATE

Please find below a summary of the bank reconciliation:

		£	£
Bank Account(s): (list all bank accounts)			
	Treasurer's Account	91,746.41	
	Bank Account Bus instant access 2	28,366.47	
	Bank Account Treasurer's Deed account 3	25,000.00	
			145,112.88
Less unrepresented cheques (list):			
Add uncleared payment (list):	Adjusted bank balance		145,112.88
	Adjusted Closing Bank Balance as at	27/06/2018	145,112.88

40/18 BANKING ARRANGEMENTS

Following an investigation into the electronic payment of invoices using TSB, by Cllr Bevan as well as a routine review of the signatories to the bank accounts has uncovered some issues that have been brought to the attention of Cllr Elderton, the Chair and needs to be shared with all the Cllrs. Alternative banking arrangements will be discussed.

41/18 TO NOTE THE SENDING OF THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/2018 TO THE EXTERNAL AUDITORS PKF LITTLEJOHN & THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS & THE INTERNAL AUDITOR'S DO THE NUMBERS REPORT (to follow)

The completed Annual Governance and Accountability Return (AGAR) for 2017/2018 has been sent to the External Auditors, PKF Littlejohn. The Parish Council will be informed when the audit has been concluded.

In addition, the period for the exercise of the public rights in relation to the annual accounts has begun. During this period, which for Farringdon Parish Council, runs from Monday 18th June to Friday 27th July, the accounting records for the financial year to which the audit relates (in this case 2017/2018) and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested.

A table of the findings from the internal auditors, Do the Numbers, will be circulated, for discussion, at the meeting.

42/18 PLANNING APPLICATION:

For information

Application: SDNP/18/02879/FTP

Address: Farringdon Business Park

Proposal: Informal consultation on diversion of footpath no.1

Planning Officer: Matthew Harding

Planning Officer's comments: None

Closing Date (for comments): 27th June 2018 - please note, although this date has past this was an informal consultation, a formal consultation will be carried out if the SDNP Authority deems it necessary.

43/18 PLAYGROUND INSPECTION REPORT (to follow)

Nick Adams the Playground Inspector has produced the report on his 2018 inspection. A summary of the recommended actions will be presented at the meeting, in order to agree the work required to address the issues raised.

44/18 PROPOSED NEW ROAD NAME FOR THE DEVELOPMENT AT LAND NORTH OF SOUTHERNHAY, CROWS LANE

The developer of the eight houses on the Land north of Southernhay, Crows Lane has contacted East Hampshire District Council (EHDC) regarding road names for the development. The developer has suggested the following road names for the development:

- Lavender View;
- Harvest View; or

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

- Deer Leap.

EHDC has requested that the Parish Council discuss the proposed road names at this meeting, to put forward any other names that could be considered and to identify their preferred road name.

45/18 GENERAL DATA PROTECTION REGULATIONS- UPDATE ON PARISH COUNCIL'S PROGRESS

46/18 WASTE BINS - UPDATE

47/18 WEBSITE - UPDATE

48/18 POTENTIAL S106 FUNDED PROJECTS - UPDATE

49/18 ACKNOWLEDGEMENT OF MAINTENANCE OF THE MEMORIAL ROSE GARDENS

50/18 HALC TRAINING PROGRAMME 2018 REMAINING DATES

Local Council People & Development				
Training & Events Programme 2018				
EVENT TYPE	EVENT/COURSE/SESSION	DATE	LOCATION/TIME	COST
Councillor Development	<u>The Knowledge & Core Skills (Parts 1 & 2)</u>	04 July 2018	Basingstoke (10.00-15.00)	£90 (Parts 1 & 2) (Incl. a light lunch)
Councillor Development	<u>Chairing Skills (Parts 1 & 2)</u>	11 July 2018	Eastleigh (10.00-15.00)	£90 (Parts 1 & 2) (Incl. a light lunch)
Information & Networking Event	<u>Focus on - TBC</u>	19 July 2018	Eastleigh (10.00-12.30)	£40
Development For All	<u>The Planning Framework</u>	12 September 2018	Winchester (18.30-21.00)	£60
Councillor Development	<u>The Knowledge (Parts 1 of 2)</u>	13 September 2018	Eastleigh (18.30-20.30)	£90 (Parts 1 & 2)
Councillor Development	<u>Local Council Finance for Councillors</u>	20 September 2018	Eastleigh (18.30-20.30)	£40
Officer Development	<u>Budgeting - Tips and Tricks</u>	26 September 2018	Eastleigh (10:00 - 15:00)	£75 (incl. a light Lunch)
Councillor Development	<u>Core Skills (Part 2 of 2)</u>	27 September 2018	Eastleigh (18.30-20.30)	£90 (Parts 1 & 2)
Officer Development	<u>Minute Taking</u>	10 October 2018	Eastleigh (10:00 - 12:30)	£40
Qualification Preparation	<u>Introduction to CiLCA</u>	17 October 2018	Eastleigh (10:00 - 12:30)	£40
Information & Networking Event	<u>Officers' Update</u>	30 October 2018	Basingstoke (10:00 - 12:30)	£40
Officer Development	<u>What You Need to Know (Part 1 of 2)</u>	31 October 2018	Winchester (10:00 - 12:00)	£75 (Parts 1 & 2)
Councillor Development	<u>Chairing Skills (Parts 1 & 2)</u>	07 November 2018	Winchester (10.00-15.00)	£90 (Parts 1 & 2) (Incl. a light lunch)
Information & Networking Event	<u>AGM</u>	10 November 2018	Chandlers Ford (09.00-13.00)	Free
Development For All	<u>Introduction to Appraisals</u>	13 November 2018	Eastleigh (10.00-12.30)	£40
Councillor Development	<u>The Knowledge & Core Skills (Parts 1 & 2)</u>	14 November 2018	Eastleigh (10.00-15.00)	£90 (Parts 1 & 2) (Incl. a light lunch)
Development For All	<u>Basic Planning for Parish Councils</u>	15 November 2018	Winchester (18.30-20.30)	£40
Information & Networking Event	<u>Employment Workshop</u>	20 November 2018	Eastleigh (10:00 - 12:30)	£40
Officer Development	<u>Local Council Finance for Officers</u>	21 November 2018	Winchester (10:00 - 15:00)	£75 (incl. a light Lunch)
Officer Development	<u>What You Need to Know (Part 2 of 2)</u>	22 November 2018	Winchester (10:00 - 12:00)	£75 (Parts 1 & 2)

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

51/18 **REPORTS AND ISSUES (for information only, unless received under separate agenda items)**

- (i) Natural Environment Report -
- (ii) Village Hall Report
- (iii) Traffic & Transport Report

52/18 **FUTURE MEETING DATES:**

<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Primary Purpose</u>
5 th September 2018	7:30pm	Golden Pheasant Function Room	Full Council Meeting
7 th November 2018	7:30pm	Golden Pheasant Function Room	Full Council Meeting
2 nd January 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
6 th March 2019	7:30pm	Golden Pheasant Function Room	Full Council Meeting
3 rd April 2019	7:30pm	All Saints Church	Annual Village Meeting
22 nd May 2019	7:30pm	Golden Pheasant Function Room	Annual Meeting

53/18 **COMMUNICATIONS:** Key messages from the meeting to include Village Hall update