

Minutes of the meeting of Farringdon Parish Council held in the Function Room, The Golden Pheasant, Gosport Road, Farringdon, GU34 3DJ, on Thursday, 2 March 2017, commencing at 7.30pm.

Present: Cllr Elderton in the Chair, Cllr Batley (Vice-Chair), Cllrs Bevan, Durrant, Mrs Farris, Ms de Ledesma and Cllr Williams. Also present: two members of the public (one in attendance for part of the meeting), Mrs Sue Hobbs, Locum Clerk and Mrs Claire Gibbs Parish Clerk.

125/17 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Newens. A proposal was received, seconded and voted in favour of accepting the apologies received.

RESOLVED: That the apologies received be accepted.
(Power used: Local Government Act 1972 s85)

126/17 TO RECEIVE AND APPROVE DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

Cllr Bevan declared his interest in item 133/17 (i). A proposal was received, seconded and voted in favour of accepting the declaration received.

RESOLVED: That Cllr Bevan's declaration at item 133/17(i) on the agenda be approved.
(Power used: Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulation 2012)

127/17 TO APPROVE DISPENSATIONS FOR DISCLOSABLE PECUNIARY INTERESTS UNDER SECTION 33 OF THE LOCALISM ACT 2011

The Locum Clerk advised the Clerk this was not required for this meeting.
(Power used: Localism Act 2011 s 33)

128/17 TO RECEIVE RESOLUTION TO SUSPEND STANDING ORDERS TO ALLOW PUBLIC QUESTION TIME

A proposal was received, seconded and voted in favour of suspending the meeting for no more than fifteen minutes to allow members of the public to raise questions on issues not included on the agenda.

RESOLVED: That Standing Orders be suspended for no more than fifteen minutes to allow members of the public present to raise questions or issues that are not included on the agenda.

PUBLIC QUESTION TIME

No members of the public raised any questions at the meeting.

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: farringdonpc.co.uk

129/17 TO RECEIVE RESOLUTION TO RESUME STANDING ORDERS

A proposal was received, seconded and voted in favour of resuming Standing Orders to resume the meeting.

RESOLVED: That the meeting be resumed.

130/17 TO APPROVE MINUTES OF THE MEETING HELD ON 4th JANUARY 2017 (for accuracy)

The Chair itemised the minutes. A proposal was received, seconded and voted in favour that the minutes of the meeting held on 4th January 2017 be approved.

RESOLVED: That the minutes of the meeting held on 4th January 2017 be accepted as a true record of the meeting.

(Power used: Local Government Act 1972 Schedule 12 Para 41(1))

131/17 MATTERS ARISING FROM PREVIOUS MEETING (for information only)

Cllr Williams requested an update on item 44/16 Ditch clearance at Shirnall Meadow. A quote for the works had been received and was considered and agreed in principal at the 4th January meeting. The Cllrs agreed that the works should be carried out. The Clerk resolved to contact the contractor to arrange for the works to be carried out.

132/17 TO RECEIVE AND APPROVE PAYMENT OF ACCOUNTS

| Chq No: | Date | Payee | Item | Total (£) |
|------------|-----------|----------------|--|-----------|
| Chq 000666 | 11/1/2017 | David Williams | Refund of expenses | 16.20 |
| Chq 000667 | 11/1/2017 | Tony Batley | Expenses | 62.10 |
| Chq 000668 | 11/1/2017 | Sue Hobbs | Locum Clerk wages Dec 2016 | 322.84 |
| Chq 000669 | 31/1/2017 | CATO Computers | Invoice 102332 | 92.44 |
| Chq 000670 | 23/2/2017 | Sue Hobbs | Locum Clerk wages Jan 2017 | 698.28 |
| Chq 000671 | 23/2/2017 | HALC | Training for Clerk – What you need to know | 90.00 |
| Chq 000672 | 24/2/2017 | HALC | Training for Clerk – Introduction to VAT | 48.00 |
| | | | Total | 1,329.86 |

A proposal was received, seconded and voted in favour of accepting the accounts as presented for payment.

RESOLVED: That payment of the accounts as presented between 5 January 2017 and 2 March 2017 be approved.

(Power used: Local Government Act 1972 Schedule 12 Section 151)

133/17 PLANNING APPLICATIONS

- (i) SDNP/17/00132/LIS - Lower Woodside Farm, Woodside Lane, Farringdon, GU34 3EX. Two en-suite shower rooms in second floor bedrooms. A proposal was received, seconded and voted in favour of raising no objection.

RESOLVED: No objection

- (ii) SDNP/17/00091/LIS - Jordans, Shirnall Hill, Farringdon, GU34 3DS. Listed building consent for a first floor rear/side extension. A proposal was received, seconded and voted in favour of raising no objection.

RESOLVED: No objection

- (iii) SDNP/17/00560/HOUS - Jordans Shirnall Hill Upper Farringdon Alton Hampshire GU34 3DS. First floor extension to side/rear. A proposal was received, seconded and voted in favour of raising no objection.

RESOLVED: No objection

134/17 TO RECEIVE PLANNING DECISIONS REPORT

The Planning decisions report for the period between 5th January 2017 and 2nd March 2017 was received.

135/17 TO RECEIVE NOTICE OF CO-OPTION OF ONE COUNCILLOR

No one had been identified to fill the Councillor vacancy.

RESOLVED: To defer until the next Council meeting.

136/17 TO APPOINT CLLR BEVAN AS SIGNATORY TO FARRINGDON PARISH COUNCIL'S ACCOUNTS

The Chair thanked Cllr Bevan for taking the time to discuss Farringdon Parish Council's accounts with the new Clerk.

A proposal was received, seconded and voted in favour of Cllr Bevan being appointed as a signatory to Farringdon Parish Council's bank accounts.

RESOLVED: That Cllr Bevan be appointed as a signatory to Farringdon Parish Council's bank accounts.

137/17 TO APPOINT AN INTERNAL AUDITOR FOR FARRINGDON PARISH COUNCIL 2017 - 2018

A discussion regarding reviewing the appointment of an Internal Auditor followed.

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: farringdonpc.co.uk

A proposal was received, seconded and voted in favour of a) Eleanor Greene at 'Do the Numbers' be appointed as Farringdon Parish Council's Internal Auditor for 2017/2018; and b) The appointed Internal Auditor be reviewed for 2018/2019.

RESOLVED: That Eleanor Greene at 'Do the Numbers' be appointed as Farringdon Parish Council's Internal Auditor for 2017/2018. In addition, the Council resolved to review the Internal Auditor's appointment for 2018/2019.

(Power used Local Audit and Accountability Act 2014 S7 (i))

138/17 TO APPOINT AN INSPECTOR TO CARRY OUT THE ANNUAL PLAY AND MULTI USE GAMES AREA INSPECTION 2017 AND MATTERS ARISING: PLAY AREA, DOG FAECES, SWING DELIVERY AND GRANT FROM HAMPSHIRE COUNTY COUNCIL

A proposal was received, seconded and voted in favour of Nick Adams be appointed as Farringdon Parish Council's Playground and Multi-use games area Inspector for 2017.

RESOLVED: That Nick Adams be appointed as Farringdon Parish Council's Playground and Multi-use games area Inspector for 2017.

(Power used Local Government (Miscellaneous Provisions) Act 1976 s.19 (1))

A discussion followed about the matters arising:

- It was agreed that new plastic signs be commissioned for the 2 entrances of the Shirnall Meadow play area and for the kick about area at Parsonage Close. Wording to be agreed.
- Cllr de Ledesma to investigate number and location of bins for dog faeces within the Parish area. Clerk to contact Animal Welfare Officer at EHDC regarding dog faeces.
- Cllr Williams to repair gate at the Parsonage Close kick about area.
- The Chair informed the meeting about a grant that had been received from Hampshire County Council for £1,000 to fund the replacement baby swing seat (item 117/17). The balance to go towards the installation of a defibrillator in the Parish (also discussed at item 141/17).

139/17 TO DISCUSS LITTERPICKING EVENT FOR FARRINGDON

Cllr Batley has organised the spring litterpicking event in the Parish from 3rd March 2017 to 5th March 2017. A discussion followed regarding the arrangements for the event. The Cllrs thanked all those involved in the event.

Cllr Batley proposed that the Parish Council contribute £50 towards refreshments for the litterpicking event. A discussion followed regarding the provision of refreshments and concluded that due to the event being over 3

days, it would not be possible to identify one occasion for the provision of refreshments during the event.

Cllr Batley's proposal was not seconded.

RESOLVED: that Parish Council funding would not be granted in support of the event.

140/17 AGREE ADOPTION OF TELEPHONE BOX IN PARSONAGE CLOSE

The Chair introduced this item, the telephone box is still currently in use, but when it falls out of service the telephone box could be adopted by the Parish Council. It could be used in a similar way to the other telephone box, at the crossroads with the A32, which has already been adopted by the Parish Council. The cost of adoption is £1.

The Chair proposed the adoption of the telephone box in Parsonage Close, it was seconded and approved.

RESOLVED: the telephone box in Parsonage Close be adopted by the Parish Council when it falls out of service.

(Power used Local Government Act 1972, s137)

141/17 AGREE PLAN FOR FUNDING AND INSTALLATION OF DEFIBRILLATION EQUIPMENT IN FARRINGDON

Cllr Batley introduced this item having visited another local Parish who had housed a defibrillator in an out of service telephone box. A discussion regarding the merits of having a defibrillator in Farringdon followed as well as housing the defibrillator in one of the adopted telephone boxes in the Parish (item 140/17). Cllr Batley agreed to investigate this item further as well any associated ongoing costs and the provision of training for First Responders.

RESOLVED: Item deferred to receive Cllr Batley's report at the next Parish Council meeting.

142/17 AGREE ARRANGEMENTS FOR 123RD ANNUAL VILLAGE MEETING, WHICH WILL TAKE PLACE IN ALL SAINTS CHURCH, FARRINGDON, WEDNESDAY 5TH APRIL 2017. REFRESHMENTS FROM 7PM - PUBLIC MEETING ALL ARE WELCOME

The Chair introduced this item, arrangements were noted.

143/17 REPORTS AND ISSUES (for information only, unless received under separate agenda items)

(i) Natural Environment Report

Cllr Williams presented his routine highways report (Annexe 1) on the state of roads and ditches which was noted by Cllrs.

The Chair and Cllr Williams reported the outcome of the latest meeting of the A32 Flood Action Group held at HCC offices on 24th February. In essence the long awaited Feasibility Study has yet to be released. Representative from HCC will visit Farringdon on 9th March and meet with the Chair and Cllr Williams in order to further develop short term mitigation measures. Longer term large scale engineering solutions have yet to be developed and will take more time.

(ii) **Planning Report - no additional planning items were received.**

(iii) **Village Hall Report**

The Chair and Cllr Durrant briefed the meeting on the latest situation on developing plans for a new Village Hall and confirmed the results of the recent specialist ground and arboricultural surveys of the Church Yard had now been received. The implications of root protection areas was a particular concern and was explored in some detail."

(iv) **Crime & Safety Report - no report was received**

(v) **Traffic & Transport Report**

The Chair updated the Council on the latest plans to reposition and replace street signage in early March and the subsequent installation and management of the agreed, funded and ordered traffic speed sensing system.

(vi) **Energy Report - no report was received**

(vii) **Business Matters Report - no report was received**

(viii) **Receive notice of the HALC Annual Conference**

The agenda for the HALC Annual Conference on 22nd March 2017 was discussed as a place had been provisionally booked for the event which cost £75 + VAT per place. The discussion concluded with the agreement to cancel the booked place at the conference as the items to be discussed would not be of particular benefit to the Parish.

144/17 COMMUNICATIONS: Key messages from the meeting

- No objections raised to the Planning Applications considered at the meeting:
- - (i) SDNP/17/00132/LIS - Lower Woodside Farm, Woodside Lane, Farringdon, GU34 3EX. Two en-suite shower rooms in second floor bedrooms.
 - (ii) SDNP/17/00091/LIS - Jordans, Shirnall Hill, Farringdon, GU34 3DS. Listed building consent for a first floor rear/side extension.
 - (iii) SDNP/17/00560/HOUS - Jordans Shirnall Hill Upper Farringdon Alton Hampshire GU34 3DS. First floor extension to side/rear.
- The Chair and Cllr Williams reported the outcome of the latest meeting of the A32 Flood Action Group held at HCC offices on 24th February. The long awaited

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: farringdonpc.co.uk

Feasibility Study has yet to be released but representatives from HCC will visit Farringdon on 9th March in order to further develop short term mitigation measures. Longer term large scale engineering solutions have yet to be developed or costed and will take more time.

- The Council formally acknowledged the recent generous grant of £1,000 by Cllr Mark Kemp-Gee, our HCC Councillor, which would put towards various community improvements including the replacement child's swing in the Shirnall Meadow playpark and, in due course, towards defibrillator equipment.
- The Council agreed to further develop a plan to provide a defibrillator in the village and arrange appropriate training for which funding had been earmarked.
- The Annual Village Meeting to which all members of the community are welcome will be held in All Saint's Church on Wed 5th April with refreshments from 7pm. Invitations to external speakers from SDNPA and EHDC had yet to be acknowledged but Cllr Kemp-Gee of HCC and Chief Inspector Clare Jenkins Hampshire Police have confirmed they will attend to brief the Meeting.
- The Parish Council placed on record their appreciation for the outstanding support provided by Mrs Sue Hobbs the Locum Clerk for the past six months.

145/17 TO RECEIVE RESOLUTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS FROM CONFIDENTIAL MATTERS TO BE DISCUSSED 'THAT IN VIEW OF THE CONFIDENTIAL/SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW'

A proposal was received, seconded and voted in favour of excluding the public and press from the meeting.

RESOLVED: That the public and press be instructed to withdraw from the meeting.

(Power used: Public Bodies (Admission to Meetings) Act 1960 s2)

146/17 TO RECEIVE COMMUNITY ASSET ORDER INFORMATION

A discussion followed about a Community Asset Order that may have been applied for in the Parish. The Council agreed to invite the interested group to the Annual Parish Meeting on 5th April 2017, 7pm at All Saints Church.

147/17 TO APPROVE PENSION SCHEME PROVISION FOR FARRINGDON PARISH COUNCIL

The Clerk presented a preliminary investigation into the provision of a Pension scheme for the Clerk (Annexe 2). As all the criteria for automatic enrolment into a pension scheme have not been satisfied this item was deferred for further investigation.

FARRINGDON PARISH COUNCIL

Parish Clerk: Mrs Claire Gibbs

Tel: 07765 129409

Email: clerk@farringdonpc.org

Website: farringdonpc.co.uk

RESOLVED: Defer to next meeting to enable further investigation.

148/17 DATE OF NEXT SCHEDULED MEETING – 3 MAY 2017

The meeting finished at 10:30 pm.