

FARRINGDON PARISH COUNCIL

Acting Clerk: Edwin Macknamara

Tel: 07554 080649

Email: clerk@farringdonpc.org

Minutes of the Parish Council Meeting

held in East Tisted Village Hall, Gosport Road, East Tisted, GU34 QW on Wednesday, 2nd September, 2015 at 7.40pm. Present:-

Cllr Anderton (Vice Chair)
Cllr Durrant
Cllr Elderton (Chair)
Cllr Williams

Cllr Chase
Cllr Newens

Cllr Cubitt
Cllr Oakley

Cllr. Tony Costigan (East Hampshire District Council) Edwin Macknamara, Acting Clerk

MINUTES

53/15 **APOLOGIES & WELCOME:** An apology for absence was received from Cllr. R. Jarvis. Cllr. Tony Costigan was welcomed to the meeting. He outlined his approach to his role as District Councillor following his election in May, 2015

54/15 **MINUTES**

- i) **RESOLVED:** That, subject to the proceeds of sale Minute No. 50/15 being amended to read £365413.78 and Cllr Oakley being added to Minute No. 51/15 (iv), the minutes of the Parish Council meeting held on the 24th June, 2015 be approved and signed by the Chairman as a correct record of events.
- ii) The Minutes of the Village Hall Management Committee held prior to the Council meeting (set out in Appendix A hereto) was noted.

55/15 **UPDATE ON THE RECRUITMENT OF THE CLERK & RESPONSIBLE FINANCIAL OFFICER AND THE INTERIM ARRANGEMENTS FOR THE APPOINTMENT OF A LOCUM CLERK AND TEMPORARY RFO**

The Chairman reported that the successful candidate had now decided to decline the offer of employment with the Parish Council.

RESOLVED: i) That the post be re-advertised as previously agreed and that the interview arrangements and appointment be as set out in Minute No. 44/15.

ii) That the temporary appointment of Mr. Edwin Macknamara as Locum Clerk and Temporary Responsible Financial Officer on the terms set out in the letter dated 2nd June, 2015 signed by the Chair, be extended for a further period to end no later than the date of the next meeting, 4th November, 2015 when the situation will be reviewed again.

56/15 **PETITIONS, STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC**

The meeting discussed how it might be possible to encourage residents to be more involved in Parish Council Meetings and noted that some Councils held an informal session after a meeting when residents could discuss various issues without being restricted by the 2 minute limit imposed during the formal Public Session. The suggestion was unanimously supported and it was:

RESOLVED: That up to 30 minutes be set aside after the next Parish Council meeting on the 4th November, 2015 to enable residents to meet and chat with Parish Councillors on an informal basis.

57/15 **DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS**

None were declared.

58/15 **RESPONSIBLE FINANCIAL OFFICER**

- i) **Financial Statement:** The Acting Responsible Financial Officer had circulated a Financial Statement for information.

RESOLVED: i) That the Financial Report circulated with the Agenda be received.

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ii) That the Schedule of Payments detailed below be approved:
Schedule of Payments: The Locum Clerk REPORTED on the payments made since the last meeting and confirmed that all payments made were in line with the AGREED budget or other resolution of the Parish Council:-

577	E Dillnutt (June Salary + 16 hours overtime)	£448.12
578	E. Dillnutt (Clerk's Exoenses)	£42.14
579	Winchester and East Hampshire NW Association	£180.00
580	Kaspersky Internet Security	£29.99
581	Fasthosts Renewal	£171.34
582	HALC Training Seminars	£192.00
583	NW Adams Playground Inspections	£94.50
584	HMRC PAYE/NI	£186.94
585	E Macknamara (June Salary - Acting Clerk)	£414.04
586	Farringdon Village Hall Payroll Grant	£187.40
587	HALC (Chairing Skills Seminar)	£42.00
588	Microsoft Ireland Operations (Office 365 10 Licences)	£457.56
589	East Hampshire District Council (Election Costs)	£1105.19
590	HALC (Transparency Seminar)	£42.00
591	E Macknamara (July Salary - Acting Clerk)	£427.07
592	East Tisted Village Hall (Hall Hire - Interviews)	£30.00
	TOTAL	£4050.29

The following additional payments were also approved for payment:

593	HALC (Training Seminar The Knowledge and Core Skills)	£180.00
594	E Macknamara (August Salary - Acting Clerk)	£427.07
595	East Tisted Village Hall (Hall Hire - Council Meeting)	£30.00
596	Action Hampshire (Community Building Advice Centre)	£72.00
	TOTAL	£709.07

The Format for future financial reporting would be agreed when the vacancy for the Clerk and Responsible Financial Officer had been filled.

ii) **Applications for Financial Assistance:** A request had been received for financial support from a Local Community/Charitable Group.

RESOLVED: That the Parish Council consider all such requests on an annual basis in May.

iii) **Remembrance Sunday - Poppy Appeal:** **RESOLVED:** That a donation of £35 be made to the Annual RBL Poppy Appeal.

iv) **Work Place Pensions:** The Acting Clerk reported that he would be attending a "Pension Workshop" on Monday, 21st September, 2015 being organised by HALC and a further report would be made to the next meeting on the requirements to provide workplace pensions. The Staging Date for Farringdon Parish Council had been set as 1st January, 2017.

59/15 NATURAL ENVIRONMENT (Including paths; ditch clearance and trees) Cllrs. Williams and Cubitt

Cllr. Williams reported that the Footpath/Bridleway cutting in the Hampshire County Council cutting list had not yet been done but he understood that the cutting would take place on a monthly rotation system in future. All 5 Rights of Way had been reported for the necessary work to be carried out.

The fallen trees in Brightstone Lane had also been reported and little had been done to clear the roadside ditches. Local Farmers had been cutting back their hedges and Worldham Parish Council had been contacted about the poor condition of the Lane from Caker Stream to the Roundhouse at Selbourne Cross Roads. Hampshire County Council had been informed of the Parish Councils concerns regarding the condition of this Lane. Hampshire County Highway Authority would be contacted to report on the work undertaken on the highway following the construction of the Solar Farm to ensure that all obligations had been met.

Tree work had been carried out at Gwemby, The Street and EHDC would be requested to confirm that permission had been given for this work to be done.

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Concern was expressed about the potential for further flooding during the winter and it was NOTED that Hampshire County Council were currently working on this issue and gathering appropriate information on water flows etc. and their proposals would be published shortly for discussion.

Following the sale of Massey's Folly it was agreed, that subject to the approval of the Parochial Church Council, the Notice Board would be relocated to the Village Green.

The meeting considered a report on the outstanding issues affecting the maintenance of Shirnall Meadow and it was

RESOLVED:

- i) That the dead trees be removed and the question of replacement be reviewed at the next meeting.
- ii) That the wooden bollards which have rotted be replaced
- iii) That ownership signs be placed advising that the Shirnall Meadow was provided for the benefit of the community and that access to the area was at the risk of the user.
- iv) That the owners of Oaken Rose and Holly Cottage be asked to cut back the overgrown vegetation from their property. The Chairman agreed to contact the owners.

60/15 PLANNING (Including the built environment and housing) - Cllr. Chase

Cllr. Chase reported that the Planning Committee had discussed and responded to a number of planning applications recently including the request to relax the S106 requirements in respect of 1 Shirnall Meadow.

61/15 VILLAGE HALL (including Community Issues) - Cllr. Durrant and Cllr. Oakley)

Cllr. Durrant reported on the current ongoing local discussions regarding the future replacement of the Village Hall. The proceeds of the sale of Massey's Folly would be invested safely and advice was being obtained from a number of sources including the Charity Commission. The Final Progress Report regarding Farringdon Village Hall was received. (Attached as Appendix B). It was proposed and seconded that the Parish Council should subscribe to the Action Hampshire Community Buildings Advice Centre at a cost of £72. On being put to the vote it was:
RESOLVED: That Farringdon Parish Council subscribe to the Action Hampshire Community Buildings Advice Centre at a cost of £72.00

62/15 CRIME AND SAFETY (including Neighbourhood Watch Issues excluding Road Safety) - Cllr. Chase

Cllr. Chase reported that Neighbourhood Watch continued to circulate Notices locally. The problem relating to the speed of tractors through the Parish was highlighted and Cllr. Chase agreed to circulate appropriate information through Neighbourhood Watch and Farringdon Biz. The Local Police had introduced a Local Magazine "Rural Times".

63/15 TRAFFIC AND TRANSPORT (Including Road Safety) - Cllr. Jarvis

In the absence of Cllr. Jarvis it was noted that his report on Vehicle Activated Signs would be discussed at the next meeting. Cllr. Chase agreed to obtain information of the Speedwatch Scheme at Ropley/West Meon and Four Marks and details of how they had implemented the scheme.

The Acting Clerk confirmed that he had submitted an Application for a Road Closure for the Remembrance Service on Sunday, 8th November, 2015.

64/15 ENERGY - Cllr. Anderton

There was nothing to report at this meeting.

65/15 BUSINESS MATTERS - Cllr. Newens

Cllr. Newens reported that he had been in contact with local businesses but there was little to report at the present time. It was suggested that local businesses should be kept up to date with any information received from Hampshire County Council and in particular their Plan to deal with the flooding issue which

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was currently being prepared. There was also concern about the speed of traffic including Buses through the Village.

The effect on highway safety caused by delivery lorries on the A32 was discussed and it was AGREED that a letter should be sent by the Acting Clerk to the business concerned asking them to consider alternative ways of receiving deliveries to avoid obstruction to traffic using the A32. The use of Halewood Drive could provide an acceptable alternative to parking on the A32.

66/15 **COMMUNICATIONS:**

The Parish Council noted that the former Clerk had agreed to update the website until her replacement was in post. Any Councillor whose photograph was not on the website was asked to provide one.

67/15 **DATE OF THE NEXT MEETING**

The next Parish Council meeting will be held on Wednesday, 4th November, 2015 at East Tisted Village Hall at 7.30pm.

68/15 **ITEMS FOR INFORMATION**

- I) South Downs National Park - Local Plan: The Chairman would attend the meeting on the 9th September, 2015 and any concerns regarding the SDNP Local Plan should be raised with him prior to this meeting.
- II) Monitoring Officer - Training: The Monitoring Officer had offered to provide training for Parish Councils at a future meeting. It was agreed that Farringdon Parish Council would be prepared to undertake this training in conjunction with another local Council if possible.

There being no other business the meeting closed at 9.55pm.

Edwin Macknamara- Thursday, 08 October 2015

Signed as a correct record of events

Clive Elderton - Chairman

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Key Messages of the Parish Council Meeting

held in East Tisted Village Hall, Gosport Road, East Tisted, GU34 3QW on Wednesday, 2nd September 2015 at 7.40pm. Present:-

Cllr Anderton (Vice Chair)
Cllr Durrant
Cllr Oakley

Cllr Chase
Cllr Elderton (Chair)
Cllr Williams

Cllr Cubitt
Cllr. Newens

Edwin Macknamara, Locum Clerk

Farringdon.net is now fn@farringdonnet.uk.

KEY MESSAGES

- i) Following the sale of Massey's Folly the safe investment of the £365,413.78p is now being considered with advice from various sources including the Charity Commission
- ii) Recruitment of a replacement Clerk and Responsible Financial Officer: The position has now been re-advertised as the successful applicant subsequently decided not to accept the position. Anyone interested in being considered can get details from the Acting Clerk: clerk@farringdonpc.org
- iii) Shirnall Meadow: Maintenance of the area at Shirnall Meadow is ongoing with the Parish Council implementing the work for which it is responsible including the removal of dead trees and cutting back overgrown shrubbery. Investigation into ownership of boundary fences and work needed to the highway is also ongoing.
- iv) Hampshire County Council's Emergency Planning Team are currently gathering information regarding water flows and other issues surrounding the flooding problems experienced last winter with a view to publishing recommendations to alleviate any future problems. The Parish Council is actively encouraging the County Council to produce their report as soon as possible so that they can implement any flood alleviation work.
- v) Traffic speeds through the Village has again been highlighted and local residents are asked to play their part in road safety. The Parish Council is gathering information about implementing a local Speedwatch Scheme and a report on Vehicle Activated Signs will be discussed at the next meeting