

Minutes of the Parish Council Meeting

held in Farringdon Village Hall, Church Road, Upper Farringdon, GU34 3EG on Wednesday, 4th March, 2015 at 7.30pm. Present:-

Cllr Cubitt
Cllr Ison
Cllr Williams

Cllr Durrant
Cllr Oakley (Vice-Chair)

Cllr Elderton
Cllr Roe (Chair)

PCSO David Nops, David Horton (Village Hall Manager) & Emma Dillnutt, Clerk

MINUTES

11/15PC APOLOGIES & WELCOME

Members RECEIVED apologies for absence from Cllrs Cowan and Garrard and the Chairman welcomed those present. The Chairman had separately RECEIVED apologies from Messrs. Stevens and Chase.

12/15PC MINUTES

Members APPROVED the minutes of the Parish Council meeting held on 7 January 2015 for the Chairman to sign as a correct record of events.

13/15PC PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman suspended the meeting to invite those present to raise issues and Mr Horton asked for an update and clarification on the Gaston Lane road closure. Cllr Williams confirmed that HCC had closed the road for safety reasons as the surface is considered dangerous and that they were working with Lightsource, the company building the solar farm, to undertake the repairs and resurfacing work included in their planning consent. The Clerk and Cllr Williams have requested a meeting with HCC to further understand the situation.

14/15PC DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS

None were declared.

15/15PC RECEIPT OF & RESPONSE TO OFFICIAL ANNOUNCEMENTS

Members RECEIVED the following official correspondence:

- i) Department for Communities and Local Government Consultation on Display Energy Certificates with no comment.
- ii) Community Infrastructure Levy - Public Consultation on the Revised Submission Charging Schedule - February 2015 - by 13 March 2015 (<http://www.easthants.gov.uk/CILExamination>) - Cllr Elderton and the Clerk to draft a response.
- iii) HCC Countryside Access Plan with no comment.
- iv) Alton Neighbourhood Plan - Cllr Elderton and the Clerk to draft a response. (http://www.alton.gov.uk/AltonTownCouncil/draft_neighbourhood_plan-16576.aspx).
- v) The Police & Crime Commissioner's Response to the Final Report of the proactive scrutiny with no comment.
- vi) Minutes from the inaugural meeting of the A32 Flood Action Group with no comment.

Members further RATIFIED the responses previously sent as follows:-

- vii) Developer Contributions - Note on Impact of Latest Government Policy Changes - Sent to Andrew Biltcliffe.
- viii) EHDC on their Draft Local Plan: Housing and Employment Allocations - representation made on their consultation.
- xi) Cllr Elderton's response to Helen Farnham, Housing Enabling Officer at EHDC on Affordable Housing.

16/15PC RESPONSIBLE FINANCIAL OFFICER

- i) Schedule of Payments: The Clerk REPORTED on the payments made since the last meeting and confirmed that all payments made are in line with the AGREED budget or other resolution of the Parish Council:-

Emma Dillnutt - December 2014 expenses (CQ 548)	£126.94
Emma Dillnutt - January 2015 Salary plus 23.5 o/t in December (CQ 549)	£777.27
Viking Stationery - Printer toner, paper and laminating sheets (CQ 550)	£79.75*
Emma Dillnutt - - January 2015 expenses (CQ 551)	£73.00
Emma Dillnutt - February 2015 salary plus 12 hrs o/t in January (CQ 552)	£683.12
HALC - Clerk's Update (Elections and Audit) (CQ 553)	£42.00*

*VAT recoverable

The Clerk further REPORTED two credits, the first for £356.49 in respect of the Farringdon War Memorial Trust account (now closed - see minute ref: 156/14 ix), and the second for £2,996.03, being the 2014 VAT Reclaim.

- ii) Members CONSIDERED a grant request from All Saints Farringdon Parochial Church Council in respect of machinery maintenance and fuel for their volunteers to mow the area to the right of the church known as Church Green. Members voted unanimously in favour of a grant for £150 in this financial year but unanimously against a retrospective payment for 2014 as no budget provision had been made. It was suggested that this area could, in future, be included within the Parish Council's grass cutting contract. The Clerk will enquire if the PCC would be willing for this to happen and, if appropriate, obtain a quote for future approval.
- iii) Members APPROVED a grant to the Village Hall Management Committee of £187.60 to pay the Village Hall Manager's salary and PAYE.
- iv) Member AGREED payment of an invoice for use of Farringdon Village Hall from April 2014 through to March 2015 at a cost of £280.
- v) Members AGREED the instruction to N W Adams to undertake the annual ROSPA playground inspections for insurance purposes at a cost of £74.00 plus VAT.
- vi) Use of the Approved By You grant monies was discussed under 17/15PC i) bullet point 2 below.

It was MOVED, SECONDED and by a unanimous show of hands therefore RESOLVED for:

- the schedule be RECEIVED and that the Chairman sign the schedule of payments and credits listed; and
- that the payments be made in respect of items ii), iii), iv) and v) as and when those payments are required.

17/15PC FARRINGDON VILLAGE PLAN - VISION 2030 - UPDATE

Members to REPORT progress and CONSIDER as follows:

- i) **Natural Environment - Cllr Williams.**
- Members discussed the need for ownership signage at the car park and the entrance to Chase View/Shirnall Meadow and decided this was not required. The Clerk was however tasked to addend the Asset Register with this information for future reference.
 - The Clerk was tasked with chasing Rights of Way to repair Stank Lane which has deteriorated further.
 - Lower playing field area:
 - The various issues highlighted by Cllr Williams concerning litter, broken fencing and dead vegetation at Shirnall Meadow were discussed. It was RESOLVED for the Clerk and Cllr Williams to draw up a specification and obtain three quotes to undertake this work. The work would be funded by the Shirnall Meadow Maintenance Fund and, provided EHDC will allow it, incorporate the Approved By You grant of £363.

FARRINGDON PARISH COUNCIL

Clerk: Emma Dillnutt

Tel: 07554 080649

Email: clerk@farringdonpc.org

- The Clerk will enquire whether the two main sewerage inspection covers in the far corner should be raised above potential flood levels.
 - Members requested the Clerk write to the owners of The Rose and Crown to highlight the potential dangers of siting their signs on the side of the road on Shirnall Hill.
 - Members RESOLVED for Cllr Williams to remove the village entrance gates on the A32.
 - The Clerk and Cllr Williams have requested a meeting with Hampshire Highways to discuss Gaston Lane, Church Green and Kitcombe Lane.
- ii) **Housing & Built Environment - Cllr Cowan**
- In the absence of the Planning Committee's Chairman Members RECEIVED the minutes of the Planning Committee meeting held on 7 January 2015 with no comment.
- iii) **Traffic and Transport - Cllr Ison**
- Cllr Ison thanked the Clerk for obtaining speed reduction stickers for wheelie bins from HCC free of charge for distribution to villagers.
- iv) **Social & Community - Cllr Durrant**
- Cllr Durrant thanked the Village Hall Manager for his report and his continued efforts. Members NOTED what a shame it was to have had to cancel the Race Evening planned for Friday 6 March.
 - Cllr Durrant also thanked Cllr Oakley and the Clerk for their help in obtaining and responding to various queries highlighted by lawyers in the sale of Massey's Folly. These have all now been RESOLVED and contracts are being prepared for signature.
- v) **Crime & Safety - Cllr Elderton**
- Members unanimously AGREED for Mr Chase or a Neighbourhood Watch representative to be asked to attend future Parish Council meetings in order to update Members of progress made and issues raised.
 - Members ACKNOWLEDGED Mr Shewan's well deserved citation for his NW achievements.
- vi) **Administration & Communication - Cllr Oakley**
- Cllr Oakley informed Members that essential software and data upgrades to enable the Farringdon.Net communication system to continue had incurred approximately £200 of personal expenses for Mr Shewan. Members unanimously agreed to reimburse these expenses and any future costs for providing this service. The revised email address is fn@farringdonnet.uk.
 - The opportunity being offered by Hugo Fox, through HALC, of free website services was discounted as a contractual obligation to WebDirections exists. Members therefore AGREED to launch the website www.farringdonpc.co.uk as it is and for the Clerk to update it on an ongoing basis with feedback from users. The invoice for design and the annual hosting fee is therefore expected from WebDirections.
- vii) **Energy - Cllr Garrard**
- viii) **Business Matters - Cllr Cubitt**
- ix) **Co-ordinating Responsibility, Accountability & Authority for Implementation - Chairman**
- The Clerk's new working regime has been successful in terms of reducing the amount of overtime hours being worked. In general, the Clerk will be available Tuesday and Thursday afternoons with extra on Wednesday as required and this will now be more widely communicated.
 - The Clerk has copies of the nomination forms for candidates wishing to stand for election on 7 May. She confirmed that the forms are required to be delivered in person to EHDC offices by 4pm on 9 April 2015.
 - Members discussed the format and content of the Annual Parish Meeting as follows:-
 - The meeting will take place from 7pm on Wednesday, 1 April 2015 in the Village Hall. Refreshments, including wine, will be served to attendees and whilst not a Parish Council meeting, Members VOTED six to one in favour of these expenses being funded from the Chairman's allowance.
 - The Chairman will give her annual round up with a Finance section from The RFO. External speakers confirmed so far include Cllr Kemp-Gee with an update from County (including the A32 Flood Action Group), Mr Chase with an update from Neighbourhood Watch and Chief Inspector Pirie from Hampshire Constabulary on speeding issues and the recent restructure.
 - The Chairman asked if Cllrs Elderton and Durrant would update the village on the response to the flooding questionnaire and the sale of Massey's Folly/new village hall respectively, both AGREED.
 - District Councillor Burridge and the Village Magazine have yet to respond to their invitations.

FARRINGDON PARISH COUNCIL

Clerk: Emma Dillnutt

Tel: 07554 080649

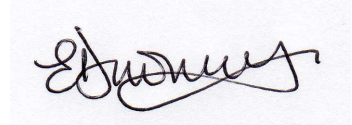
Email: clerk@farringdonpc.org

18/15PC DATE OF THE NEXT MEETING & PARISH ELECTIONS

The next Parish Council meeting will be held on Wednesday, 20th May where Councillors for the new term will take office, a Chairman and Vice-Chairman voted in and Committee Members appointed following the elections on 7 May.

In the meantime, all villagers are very welcome to attend the 121st Annual Village Meeting on Wednesday 1st April (and no, that's not an April Fool!).

There being no other business the meeting closed at 9.16pm.



Emma Dillnutt - Wednesday, 11 March 2015

Signed as a correct record of events

Caroline Roe - Chairman

Key Messages of the Parish Council Meeting

held in Farringdon Village Hall, Church Road, Upper Farringdon, GU34 3EG on Wednesday, 4th March, 2015 at 7.30pm. Present:-

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Cllr Ison
Cllr Williams

Cllr Durrant
Cllr Oakley (Vice-Chair)

Cllr Elderton
Cllr Roe (Chair)

PCSO David Nops, David Horton (Village Hall Manager) & Emma Dillnutt, Clerk

Farringdon.net is now fn@farringdonnet.uk.

Nomination forms for candidates wishing to stand for election on 7 May are available from the Clerk (see above). The forms are required to be delivered in person to EHDC offices by 4pm on 9 April 2015.

Also now available from the Clerk are large yellow stickers for your wheelie bin asking motorists to slow down. These will be distributed shortly.

- Please come along to the **121st Annual Parish Meeting** which will take place from 7pm on Wednesday, 1 April 2015 in the Village Hall. You will receive brief updates from the Parish and County Councils as well as our Neighbourhood Watch Scheme Co-ordinator and Hampshire Constabulary. A formal agenda will be published nearer the time and refreshments, including wine, will be served from 6.30pm on the night.
- The next Parish Council meeting will be held on Wednesday, 20th May where the Council for the new term will take office, a Chairman and Vice-Chairman voted in and Committees appointed.

The Parish Council has been chasing Hampshire County Council's Highways Department for a meeting to discuss various issues but in particular, the situation with Gaston Lane and the Solar Farm, the maintenance of the highway at Church Green and the surface of Kitcombe Lane. Don't forget, if you have issues with the highway, you should first report it to <http://www3.hants.gov.uk/roads>.

For the information of those who use it, Stank Lane has been reported to HCC Rights of Way department for repair. Also, quotes are being sought for a clear up operation at Shirnall Meadow to include fence mending, dead vegetation removal/replacement and litter picking.