

FARRINGDON PARISH COUNCIL

Clerk: Emma Dillnutt
Tel: 07554 080649 or 01420 588632
Email: clerk@farringdonpc.org

Minutes of the Parish Council Meeting

held in Farringdon Village Hall, Church Road, Upper Farringdon, GU34 3EG on Wednesday, 5th November, 2014 at 7.30pm.

Present:

Cllr Cowan
Cllr Oakley (Vice-Chair)

Cllr Cubitt
Cllr Roe (Chair)

Cllr Durrant
Cllr Williams

Emma Dillnutt (Parish Clerk)

141/14 APOLOGIES & WELCOME

The Chairman RECEIVED apologies for absence from Cllrs Elderton and Ison, Cllr Garrard was absent.

142/14 MINUTES

Members APPROVED the minutes of the meeting held on 1 October 2014 for the Chairman to sign as a correct record of events.

143/14 PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

With no members of the public in attendance the Clerk REPORTED that three emailed requests had been received as follows:

- i) A villager has requested to be nominated to represent householders living on the A32 on the Flood Action Group being set up by Mark Kemp-Gee. Members discussed this subject under item 148/14iii) later in the meeting.
- ii) Extract copy of an email from Susan Anderton.

Wed 05/11/2014 11:36
To: clerk Farringdonpc;

Hi Emma

I have emailed some of the residents regarding attending this Weds meeting as Rupert and I have some visitors from abroad and cannot be there. It is their first time to the UK and we are taking them to a special fireworks procession. In fact I would have thought most people will be in the same boat. It is an unusual night to host it if the group are hoping to get a number of residents to attend.

Anyway I know that [name] cannot make it but haven't heard back from the others.

The only thing I would like to raise is to get a better understanding of how the budget from our resident contribution is allocated and approved.

Is there a way of raising this for discussion if we are not able to attend? Maybe through David Williams? [ENDS]

Members RESOLVED that the Clerk and Acting RFO should provide a written explanation for Susan. ACTION: Clerk/Acting RFO

- iii) Extract copy of an email from a villager.

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Email: clerk@farringdonpc.org

05 November 2014 13:20 To: Farringdon Net (forwarded to clerk@farringdonpc.org)
Subject: Re: Agenda for Farringdon Parish Council's meeting to be held on 5 November 2014 at 7.30 in the Village Hall

I am unable to make the meeting tonight but I hope the following can be considered by the committee -

1. traffic in the village - general. The speed with which traffic is going round the square of the centre of Upper Farringdon is far too fast for safety. There have been increasing numbers of **near accidents**, particularly outside the entrance to Massey's Folly and my house. Drivers are becoming impatient and there have been several angry discussions as to whose right of way it is. This is a single track road at that stage and sounding the horn is not a solution. Someone on foot or horseback is going to get seriously hurt.

I propose therefore **urgent consideration is given to 20 mph in the heart of the village and sounding of horns to be forbidden** (there is a UPS van that does it every time it goes past my house rather than slow down).

In relation to traffic - the HGV's going to the **solar farm** are ignoring the signs at the top of Church Road and large plant and trucks have been driving consistently past my house which sits very close to the road. They are also going too fast for the conditions and width.

2. Upper Farringdon is becoming so noisy now, it is quieter in London where my children live! Whilst fully accepting the noise from farm machinery, please can we do something about the constant roar of other machinery (chain saws, hedge trimmers, leaf blowers etc.) early in the day - we have been appalled at the noise of chain saws operating from early to late for weeks in the summer, quite often at weekends and **sometimes as early as 06.45**.

Whilst everyone understands that these things need to be functioning, **could there be a limit on the times?** EG not before 09.30 so people can breakfast and get to work in peace and not after 18.00 so people can enjoy their gardens in the evenings in peace. And perhaps - please - not on Sundays? One day of quiet would be quite nice. [ENDS]

Members discussed the 20mph limit proposal under item 148/14iii) Speedwatch and the Solar Farm traffic under 148/14ii) later in the meeting.

Members RESOLVED that although noise pollution, including excessive sounding of horns, is the responsibility of the environmental protection team at EHDC, villagers will be encouraged via a Key Message of these minutes to show respect and consideration to each other by keeping noise levels down during the early mornings, evenings and at weekends.

Members also RESOLVED for the Clerk to write to UPS and request their drivers observe the rules set out in the Highway Code (see below) for use of their horns when driving through the village. **ACTION: Clerk**

112

The horn. Use only while your vehicle is moving and you need to warn other road users of your presence. Never sound your horn aggressively. You **MUST NOT** use your horn

- while stationary on the road
- when driving in a built-up area between the hours of 11.30pm and 7.00am

except when another road user poses a danger.

Law CUR reg 99

Source: <https://www.gov.uk/general-rules-all-drivers-riders-103-to-158/other-stopping-procedures-107-to-112>

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144/14 DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

None were disclosed.

145/14 RECEIPT OF OFFICIAL ANNOUNCEMENTS

- i) Members have each RECEIVED the East Hampshire Flood Booklet and the Clerk will keep a copy for future reference.
- ii) Members ACKNOWLEDGED the appointment of Beth Pirie as Chief Inspector for Hampshire Constabulary and RESOLVED to extend an invitation to her to attend a future meeting. **ACTION: Clerk**

146/14 ASSET REGISTER

Members RECEIVED the finalised Asset Register and unanimously APPROVED payment for the increase in premium of around £100. The exact figure will be calculated by Came & Company on the day the increase is requested. It was therefore RESOLVED that the Clerk should request this increase as soon as possible. **ACTION: Clerk**

147/14 RESPONSIBLE FINANCIAL OFFICER

- i) Schedule of Payments: The Acting RFO REPORTED on the accounts paid since the last meeting and confirmed that all payments made are in line with the AGREED budget or other resolution of the Parish Council:-

BDO - Audit Fees	£276.00
Emma Dillnutt - September Expenses	£117.50
Emma Dillnutt - October Salary	£806.18
HALC - Clerk's Update	£36.00
Emma Dillnutt - October Expenses	£54.92
P J Grace (2014 Ground Maintenance)	£4,314.00

It was MOVED, SECONDED and therefore RESOLVED that the schedule be RECEIVED and that the Chairman sign the schedule of payments listed.

- ii) Four quotes were obtained from HALC approved Internal Auditors. After a discussion to determine the most cost effective solution, a unanimous vote resulted in Do The Numbers Limited being APPOINTED as internal auditors for the year end accounts in April 2015. **ACTION: Clerk**
- iii) Members RECEIVED the 2015/16 budget report. The Acting RFO requested all Members carefully review the report and request any further information or have their questions answered prior to the budget being AGREED at the January meeting. **ACTION: All Councillors**

148/14 FARRINGDON VILLAGE PLAN - VISION 2030 - UPDATE

Members REPORTED progress on the following:

- i) **Natural Environment - Cllr Williams**
 - Members RECEIVED Cllr Williams previously emailed road maintenance update report and ACKNOWLEDGED progress made.
 - 'Approved By You' Grant for Stank Lane Repairs - no action has been taken and discussion now deferred until the January meeting to identify any deterioration to the lane over the winter months.

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- A32 Road Verge/Chase View Vegetation Cutting - with the ditch clearing and other highway maintenance work now being done as a matter of urgency, it is unlikely that the verges on A32 or Shirnall Lane/Chase View will be cut by HCC this year. The Clerk will continue to chase. **ACTION: Clerk**
- Vegetation Cutting - landowners have been written to and most have now complied. Members RESOLVED to encourage villagers, via the Key Messages of these minutes, to keep their boundary vegetation well trimmed to ensure it is not causing a physical or visual obstruction.
- Shirnall Meadow Ditch Clearing - HCC have now undertaken and completed this work.
- 2015 Ground Maintenance tenders have been sent out and the quotes will be considered at January's meeting.
- The Clerk REPORTED that she is trying to contact the owner of the land south of Marelands to arrange the cutting back of vegetation which is narrowing the pavement walkway. **ACTION: Clerk**

ii) Housing & Built Environment - Cllr Cowan

- Solar Farm - HGV traffic in the village has been reported to EHDC but persists. Members RESOLVED for the Clerk to write to EDHC requesting that the developers are forced to adhere to the requirements of the granted permission. **ACTION: Clerk**

- Chairman of the Planning Committee REPORTED an up to date list of applications as follows:-

[3 x Robinia - 20% crown reduction leaving crown at 15m x 15m \(these trees make a single crown\).](#)

[1 x Acer - reduce and thin by 10% leaving crown at 4m wide x 5m high.](#)

Tylers, Church Road, Upper Farringdon, Alton, GU34 3EG SDNP

Case No: SDNP/31242/008 Land Parcel Reference No: 30469

Awaiting comments from Cllr Williams (Tree Warden).

[Willow Tree - reduce height and spread as shown on photographs](#)

Priors Barn Hall Lane Farringdon Alton Hampshire GU34 3EA

Ref. No: SDNP/14/05584/TCA | Received: Wed 29 Oct 2014 | Validated: Wed 29 Oct

2014 | Status: Pending Consideration

Cllr Williams (Tree Warden) has no objection.

[Proposed extension \(either demolition of garage or first-floor above\) and possible extension below decking to the rear - meeting 15 October 2014](#)

The Folly Kitcombe Lane Farringdon Alton Hampshire GU34 3ND

Ref. No: SDNP/14/05074/PRE | Received: Tue 07 Oct 2014 | Validated: Wed 15 Oct 2014

Status: Pre Application Advice Given

[Variation of condition 4, 5 and 16 following approval of SDNP/12/02567/FUL](#)

Rivendell Shirnall Hill Upper Farringdon Alton GU34 3EJ

Ref. No: SDNP/14/04689/CND | Received: Mon 15 Sep 2014 | Validated: Tue 16 Sep

2014 | Status: Pending Decision

Formally objected.

An application in respect of Fern Cottage appears to have been withdrawn despite the Committee having made no formal objection.

iii) Traffic and Transport - Cllr Ison

- Speedwatch - Hampshire Constabulary have again responded that the A32 is already afforded the highest level of speed enforcement and therefore will not be approved for the Speedwatch

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equipment to be used. It was ACKNOWLEDGED that this will almost certainly mean the Scheme will not be a viable option for Farringdon. Members instructed the Clerk, when inviting the new Chief Inspector to a future meeting, to request a full explanation for the reasoning behind this rejection with supporting figures to show the enforcement currently in place. **ACTION: Clerk**

- Members CONSIDERED the use of speed limit stickers for wheelie bins. Cllr Oakley REPORTED that he had previously distributed these to residents on the A32 and only a small number had utilised them. The Clerk will investigate the range of stickers available and costs. **ACTION: Clerk**
- The suggestion of a 20mph limit through the heart of the village was discussed and the Clerk tasked with obtaining the criteria for such a limit. In the meantime, members RESOLVED to encourage villagers, via a Key Message of these minutes, to be aware of their speed when driving through the village for their own safety and that of other road users. **ACTION: Clerk**
- Roads and Flooding - Mark Kemp-Gee has kept pressure on HCC for survey results and action on general maintenance required to roads. An A32 Flood Action Group (A32FAG) is to be set up and members RESOLVED to nominate the Clerk to represent the village along with a villager who has volunteered.
- Village Gates - no action has been taken as we await HCC's plans for new signage.
- Remembrance Day Service Road Closure - the Clerk REPORTED that the road closure order has been obtained and APG Traffic Limited has kindly AGREED to provide barriers and signage as a goodwill gesture. These will be delivered to the A32/Shirnall Hill junction on Friday evening. Cllr Elderton had previously REPORTED that two police officers will be on hand to facilitate the road closure but the Clerk will attend in case a further warden is required.

iv) **Social & Community - Cllr Durrant**

- Members RECEIVED the Village Hall Manager's report for October 2014 and thanked him for his continued efforts.
- Members requested an agenda item for the December meeting calling for ideas from villagers on a replacement village hall. **Action: Clerk**
- Cllr Durrant REPORTED that following the commencement of marketing, three viewings of Massey's Folly had taken place and two more were in the pipeline.
- Cllr Durrant also REPORTED that despite having contacted a large number of local contractors none had yet been willing to provide a quote to repair leaks in the roof of Massey's Folly. The Acting RFO stressed that anyone undertaking the work is required to provide a risk assessment and complete a full method statement. However, in the absence of any contractors willing to proceed, the VHMC will arrange for basic remedial action to be taken as a matter of urgency.

Cllr Cubitt then left the meeting.

v) **Crime & Safety - Cllr Elderton**

Nothing to report.

vi) **Administration & Communication - Cllr Oakley**

- PC Website - The Clerk REPORTED that Web Directions have been instructed to revise content to incorporate comments previously made by Councillors. Members deferred decision on a launch date until December's meeting, this will allow time for the revisions to be made and for Web Directions to confirm the updating procedure. An impartial person will also be asked for their opinion. **Action: Clerk**

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- Flooding Questionnaire - The clerk REPORTED having received 35 completed questionnaires; she will work on analysing the results and report progress at a future meeting. **Action: Clerk**

vii) **Energy - Cllr Garrard**

Nothing to report.

viii) **Business Matters - Cllr Cubitt**

Nothing to report.

ix) **Co-ordinating Responsibility, Accountability & Authority for Implementation - Chairman**

- Clerk's Update - Members RECEIVED a HALC briefing on Openness and Transparency guidelines along with a sheet detailing the concept of Crowdfunding.
- Succession Planning - Once corrected, members APPROVED for wider circulation the communication with a date of 7 January 2015 for residents interested in becoming future parish councillors to attend. **Action: Clerk**
- Farringdon's Historical Information - the Clerk REPORTED following her discussion with Tim Charrington that the War Memorial Fund is not a registered charity and has no formal trustees. The monies contained in its bank account (£356.36) were collected specifically to maintain the two 'Minden' rose gardens either side of the bus shelter with no donations having been paid in since 2005.

The Parish Council already maintains the surrounding grassed area, has recently financed costly repairs to the bus shelter roof and insures the building. Mr and Mrs Maughan of The Wheels also very kindly look after the rose gardens on a voluntary basis.

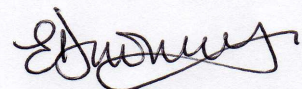
For the sake of neatness and to ensure its future upkeep, the Clerk has RECOMMENDED that the Parish Council formally adopts responsibility for the War Memorial in its entirety and transfers the residual funds to their account. Members RESOLVED for any specific requirements to be documented by the Clerk for formal AGREEMENT at December's meeting. **Action: Clerk**

Mr Charrington will prepare the documentation for the Poor's Money and Land charities ready for hand over to the Clerk in due course.

149/14 DATE OF THE NEXT MEETING

It was AGREED that the next parish council meeting will take place on Wednesday, 3 December 2014 in Farringdon Village Hall at 7:30 PM.

There being no other business, the Chairman closed the meeting at 9.15pm.



Emma Dillnutt - Tuesday, 11 November 2014

Signed as a correct record of events

_____ Date _____

Key Messages of the Parish Council Meeting

held in Farringdon Village Hall, Church Road, Upper Farringdon, GU34 3EG on Wednesday, 5th November, 2014 at 7.30pm.

Present:

Cllr Cowan
Cllr Oakley (Vice-Chair)

Cllr Cubitt
Cllr Roe (Chair)

Cllr Durrant
Cllr Williams

Emma Dillnutt (Parish Clerk)

Become a Parish Councillor and help shape the future of your village.

With a general election in May 2015 and seats becoming vacant on the Parish Council as long standing Councillors step down, we are looking for candidates to take up the baton for the next term. **Come along to our meeting on 7th January 2015** to find out more or for more information, please contact the Clerk.

Appeals

- Please keep your boundary vegetation trimmed up so as not to cause either a physical or visual obstruction.
- Please also show consideration to your fellow villagers when operating noisy garden machinery such as hedge trimmers, leaf blowers and chainsaws. We all want to enjoy our own gardens and understand they take a lot of work to maintain but using noisy equipment too early in the morning or into the evening or constantly at weekends could constitute a nuisance.
- HGVs are still appearing in the village despite repeated requests for EHDC to enforce the requirements of the solar farm's planning permission. While we try to ensure this is done, villagers are requested to take extra care on our narrow roads and be aware of their own speed on blind bends for their own safety and that of other road users.
- Anyone with views or ideas about a **replacement village hall** should attend the Parish Council meeting on 3 December where an initial discussion will be held.
- The **next Parish Council meeting** will take place on 3 December 2014 at 7.30pm in Farringdon Village Hall. The Planning Committee are not currently due to meet.